



LINDISFARNE

Anglican Grammar School

Junior School Campus | Sunshine Avenue
TWEED HEADS SOUTH NSW 2486
Middle and Senior School Campus | Mahers Lane
TERRANORA NSW 2486
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Phone +61 7 5590 5099
reception@lindisfarne.nsw.edu.au
www.lindisfarne.nsw.edu.au

Dear Parents and Guardians,

On behalf of the Lindisfarne Administration Department, I would like to take this opportunity to welcome you into our school community. The following information relates to the payment of your school fees, tours, excursions and events. If you require further assistance, Accounts Receivable can be contacted on 07 55905099 or via accounts@lindisfarne.nsw.edu.au.

Tuition Fees and Levies

Tuition Fees and Course Levies for Preschool to Year 11 are charged by the term. Year 12 Tuition Fees and Course Levies are charged in three equal payments in Terms 1, 2 and 3. Fees will be invoiced at least two weeks prior to the commencement of each term and fees are payable by the first day of term or by three instalments as per statement dates.

Supplementary charges (Year 4 and 5 Band Levy, Subject Levies) will be charged to the School Fee account each term and paid by third instalment date each term.

Term fees paid in full by the due date will receive a \$42 prompt payment discount. .

The School provides the option of a prearranged payment plan by direct debit. You may choose either weekly, fortnightly or monthly payments commencing in the first week of Term 1. The School can debit your credit card/debit card and bank account. Late payment of any instalment will result in the total outstanding balance becoming due and payable. Any late payment of fees may result in a loss of discount, scholarship or rebate for the term. Email accounts@lindisfarne.nsw.edu.au for payment plan and Direct Debit Authority.

Full annual fees paid in advance within seven days of the commencement of Term 1, will attract a 5% discount of the tuition fee component. Email accounts@lindisfarne.nsw.edu.au to calculate and confirm the net amount payable once the discount has been applied.

Methods of payment for Tuition Fees and Levies

- [SEQTA Engage \(Parent Lounge\)](#): Payment via credit card or debit card. Credit card payments will not incur a surcharge.
- BPAY: (via cheque/savings account). This is the preferred method of payment using the School's Biller Code and Parent Reference Number which is printed on the front of the fee statement. Simply use phone or internet banking and supply this information with the amount being paid.
- Office: Payment in person will be accepted at both campuses (cash/cheque/EFTPOS) Monday to Friday (8.00am to 4.00pm).
- Phone: Credit card payment by phone can be made Monday to Friday (8.00am to 4.00pm).
- Mail: Please include the tear-off section of the fee statement with your cheque.

Tours, Excursions and Events

Acceptance and payment of international/interstate excursions, recreational sport, camps, events as well as transport to and from events are made via [SEQTA Engage \(Parent Lounge\)](#) using a credit card and/or VISA/Mastercard debit card.

I hope that this information is of assistance to you. Please do not hesitate to contact our finance department staff should you require further clarification.

Kind regards,

Brett Dinsdale
Business Manager