



# LINDISFARNE

Anglican Grammar School

**Junior School Campus** | Sunshine Avenue  
TWEED HEADS SOUTH NSW 2486  
**Middle and Senior School Campus** | Mahers Lane  
TERRANORA NSW 2486  
**Postal Address** | PO Box 996  
BANORA POINT NSW 2486  
**Phone** +61 7 5590 5099  
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[www.lindisfarne.nsw.edu.au](http://www.lindisfarne.nsw.edu.au)

Dear Parents and Guardians,

On behalf of the Lindisfarne Administration Department, I would like to take this opportunity to welcome you into our school community. The following information relates to the payment of your school fees, tours and excursions. If you require further assistance, Accounts Receivable can be contacted on 07 5590 5099 or via [accounts@lindisfarne.nsw.edu.au](mailto:accounts@lindisfarne.nsw.edu.au).

## Tuition Fees and Levies

Tuition Fees and Course Levies for Preschool to Year 11 are charged by the term. Year 12 Tuition Fees and Course Levies are charged in three equal payments in Terms 1, 2 and 3. Fees will be invoiced at least two weeks prior to the commencement of each term and fees are payable by the first day of term.

Supplementary charges will be charged through Parent Lounge and are required to be paid prior to the commencement of the activity/trip/event.

Term fees paid in full by the due date will receive a \$38 prompt payment discount. Semester or yearly payment is acceptable.

The School provides the option of a prearranged payment plan by direct debit. You may choose either weekly or fortnightly payments commencing in the first week of Term 1. The School can debit your credit card. Late payment of any instalment will result in the total outstanding balance becoming due and payable. Any late payment of fees may result in loss of discount, scholarship or rebate for the term.

Full annual fees paid in advance within seven days of the commencement of Term 1, will attract a 5% discount of the tuition fee component. You will need to contact Accounts to calculate and confirm the net amount payable once the discount has been applied.

## Methods of payment for Tuition Fees and Levies

- Parent Lounge: Payment via credit card or debit card. Credit card payments will not incur a surcharge.
- BPAY: This is the preferred method of payment using the School's Biller Code and Parent Reference Number which is printed on the front of the fee statement. Simply use phone or internet banking and supplying this information with the amount being paid.
- Office: Payment in person will be accepted at both campuses (cash/cheque/EFTPOS) Monday to Friday (8.00am to 4.00pm).
- Phone: Credit card payment by phone can be made Monday to Friday (8.00am to 4.00pm).
- Mail: Please include the tear off section of the fee statement with your cheque.

## Tours and Excursions

Acceptance and payment of international/interstate excursions, recreational sport, camps as well as transport to and from events are made via Parent Lounge using a credit card and/or VISA/Mastercard debit card.

I hope that this information is of assistance to you. Please do not hesitate to contact our finance department staff should you require further clarification.

Kind regards,

Brett Dinsdale  
**Business Manager**