Minutes of Lindisfarne P & F Association
Mahers Lane Campus
Tuesday 18 November 2014

Meeting opened at 7:15pm.

ATTENDANCE: Tanya Boyle, Robyn Butel, Paul Stedman, Meredith Russell, Simone Gadd, Kate Rogers, Maria Smart, Gillian Anstee, Graham Jones, Michele Chandler, Jo Hetherington, Kim Shepherd, Andrew Sinclair, Debbie Sutton, Robyn Warner, Tuesday Veldhoven, Michelle Sheard, Lesley Greaves, Tanya Pratt, Tony Wright.

Apologies: Joanne Dick, Noeline Wright, Meg Ayers.

Minutes of 14 October 2014: Resolved to accept the Minutes – Moved Robyn Butel; Seconded Debbie Sutton; Carried.

Business Arising from Minutes:
• Nil.

CORRESPONDENCE (tabled)
• Simone Gadd advised that Changes to Constitution have been registered with Department of Fair Trading.

PRINCIPAL’S REPORT:
• Current Enrolments: in K-12 are 953 plus 54 students in Preschool – Total 1007. Numbers into next year are looking great. There are 3 x year 3 classes and 3 x year 5 classes.
• Staffing: The employment positions for three primary teachers, a Learning Support/PDHPE/Mathematics teacher for secondary, the Director of CAPA, and the Media and Publications Officer have been advertised. The calibre of respondent is high. These appointments are close to being finalised. Lesson demonstration is unusual but it’s a part of this school’s recruitment process. Applicant teachers are flying from interstate for the lesson demonstration.
• Ngahriyah: The tribal elders of the Bunjalung people have been consulted and given permissions for the renaming of the SHED. Margaret Sharp, Aboriginal dialect expert at University of New England, has also been consulted and the above word translates to place of dance, play, fun and activity. The renaming will consist of a plaque, use on timetables, use in reference of teachers to this location.
• Trade Skills Centre: On schedule at this stage and due to be complete by April 2015.
• Outgoing Treasurer: Gillian Anstee presented Paul Stedman with a gift of bottle of wine and thanked him for the 4 years of service in the role of Treasurer.

TREASURER’S REPORT (tabled):

STG Account
Balance Reported at Last P & F Meeting $116,245.20

The following amounts have been received into the STG P & F bank account:

14/10/2014 Entertainment Books Commission $1,551.00
21/10/2014 Flexischools (Junior School Swim Carnival) $281.30
27/10/2014 Junior School Swim Carnival Cash Sales $87.50
TOTAL $118,165.00

Less EXPENSES PAID SINCE LAST TREASURERS’ REPORT
13/11/2014 Bank Fee – Stop Cheque (Refer Below) $8.00
14/11/2014 Chq 163 Tanya Boyle (BBB Meat Expense Reimbursement) $283.68
14/11/2014 Chq 170 Tanya Boyle (Junior Swim Carnival Food) $101.75
17/11/2014 Chq 173 & 171 Speakers ink (Ian Ayres Approved Reading) $1,447.00

CASH BALANCE AT BANK $116,324.57
Less Unpresented Cheques

<table>
<thead>
<tr>
<th>Cheque #</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#100</td>
<td>DreamCatcher Hire (Slushie Machines)</td>
<td>$295.00</td>
</tr>
<tr>
<td>#148</td>
<td>Christina Arghyros</td>
<td>$387.65</td>
</tr>
<tr>
<td>#172</td>
<td>EECO Pty Ltd (Ian Ayres Approved Reading)</td>
<td>$247.50</td>
</tr>
</tbody>
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RECONCILED FUNDS AVAILABLE

$115,394.42

Additional Comments:

- Cheque #174 payable to Active Sportswear has been stopped as the School advised that this payment was made directly, and the P&F cheque was a duplicate payment. Paul Stedman presented cheque for $6,500 to Gillian Anstee, for Athletic singlets.
- Cheque #100 was carried over from last years FunFest and is now out of date. This will be adjusted at year end accounts by the auditors and removed from our unpresented cheques outstanding.

Resolved to accept the Treasurer’s Report – Moved Robyn Butel, Seconded Jo Hethrington; Carried.

GENERAL BUSINESS:

A. **Funding Request:** CNC Milling Machine for 3D printing - Tony Wright gave a presentation.
   - New machine can put the object in a wind tunnel. Closest school in NSW that has this type of machine is at Coffs Harbour and closest in Qld is Varsity College. Kinds of objects that can be made are Stub axel dragsters (year 7 project), and vinyl prints for art students. In food technology, students could make a chocolate mould. Food grade latex could be poured around the balsa model. It could be used across different faculty areas of the School.
   - Autodesk inventor is used in Engineering firms to design the object and then machine manufactured.
   - Gillian Anstee asked about a laser cut machine in 2D. Tony explained this would start at $25K.
   - A question was asked about limitations on materials? Tony explained that it could work with timber, balsa, non-ferrous metals (aluminium, brass, copper), What year groups use it at Varsity College? – Year 8-12. A bigger cutting deck. Could be introduced to Year 6-12 and could be used daily, depending on what stage in planning the students are at.
   - The issue of maintenance was explored - $20 for cutters that need to be replaced based on the type and quantity of materials the machine is cutting. There will be software updates to Autodesk Inventor that will be covered under the general school budget. The machine would have a lifespan of 10 years.
   - Graham Jones asked to request Tony Wright to obtain another quote based on 3 or 4 machines at less price.
   - Graham Jones to advise the teachers to attend the meeting to present their request.

B. **Approved Funding Requests from 28/10/14:**
   - Heart rate monitors and vertical leap yardstick
   - Preschool cast-iron pump and associated pipework for plumbing from rainwater tank.

C. **Events since last meeting:**
   - K-2 swim carnival. Simone Gadd was thanked for cooking sausages for 6 years in a row.

D. **Funfest 2015:** Date for Funfest to be postponed to August 2015. Tanya Boyle proposed the date of 29th August. An alternate date of 22nd was mentioned if rides were not available on 29th. **15 votes for – Approved. NB: since this meeting, the date is set as 22nd August as Carnival Land Amusements where not available on the 29th.**

E. **Business Breakfast:** Scheduled for July 2015. Venue was discussed. Graham Jones advised the Trade Skills Centre would seat 140 people on the balcony.

F. **Finance Planning with Graham Jones:** Agreement reached to allocate $80K to Trade Skills Centre, with $30K requested by the School for other projects TBC. A total P&F commitment of $110K for 2015.

G. **Speech Night Bursaries:** Tanya Boyle has organised these.

H. **2015 Meeting Schedule:** This will be forwarded to all Committee members and put on school website. Junior school meetings were trialled at lunchtimes at Sunshine Ave campus and this precluded the staff. Michelle Sheard suggested that an email reminder is circulated to School Community – Graham Jones agreed that Christine Keevers would be able to email about 1 week prior to the meeting.

9. **OTHER BUSINESS:**
   - Tanya Boyle thanked all volunteers at the year’s events, especially our school partners - Michele Chandler and Jo Hethrington, and we appreciate the guidance of Noelene Wright and Meg Ayers.
   - Tanya Boyle thanked Gillian Anstee for the time she has given us.
   - Tanya Boyle thanked Paul Stedman again, for reinstating as Treasurer, since first resigning in April 2014.

Meeting closed at 8:20pm.

NEXT MEETING:

P&F General Meeting - Tuesday 17 February at 7:00pm (Mahers Lane Campus - Library)