

LINDISFARNE



PARENTS & FRIENDS
ASSOCIATION

MINUTES
Parents and Friends Association
General Meeting – 2 April 2019 6.30pm
Held in The Library, Mahers Lane

Attendance: Kylie Potter (Chair), Robyn Butel, Mark Douglas, Marian Edmunds, Peta Fahy, Simone Gadd, Laurelle Gilmore, Narelle Hodges, Madonna Kucharski, Geoff Lancaster, Paul Letters, Stuart Marquardt, Simon McKinley, Rachel Mead, Meredith Russell, Ramesh Sivabalan and Shahn Williams.

Apologies: Jeremy Godden, Jo Hetherington, Lara Hansen, Kiri Henry, Charlotte Lush and Wendy Marquardt.

Opening and Welcome: The meeting commenced at 6:55pm. New Committee members were welcomed.

Minutes of General Meeting – 19 February 2019: The minutes of the previous meeting were tabled and approved without correction. Moved: R. Butel. Seconded: S. Gadd.

Action from Previous Minutes:

1. *S McKinley, S Gadd and R Sivabalan to progress the business directory idea. Work is continuing.*
2. *K Potter and M Kucharski to arrange for Lara Hansen to be added as a signatory to the P&F account. Outstanding.*
3. *K Potter to investigate bag options for Mother's Day Stall as discussed at the meeting and reply to Petria Gorrie. K Potter thanked R Sivabalan for donating bags. Complete.*

Correspondence: Several fundraising brochures and cheque book received.

Principal's Report: S. Marquardt presented his report (see attached below). The key points noted were:

- Enrolments are approaching maximum numbers and waiting lists will commence when full. Enrolments should be placed sooner rather than later.
- Following a detailed submission during 2018 and significant follow-up work, the school has successfully secured a \$6 million government grant from the AIS NSW School Infrastructure Fund. This will be invested in a new Mahers Lane 3 story middle school building (\$2.5M), a new Mahers Lane P-4 development (\$2M) and Mahers Lane Senior Centre (\$1.5M). This is fantastic news for the whole school community!
- G Lancaster provided the meeting with an insight into the building plans that have been made possible with this grant. A display of home addresses mapped in relation to the school was shown. There is anticipated growth of an additional 500 students by 2025; mostly on the Mahers Lane campus. Class sizes will continue to be capped at 24 for kindy classes with aide, or 22 without aide; and at 26 students per class for Years 1-12.

- Themes of the building and school master plan are the connection to nature, community and future learning. By 2021, the school plans to have new kindy and ELC buildings, with the existing rooms being library space, and the current library used for staff facilities. Other themes are a kitchen garden campus, a playful environment, being welcoming, entry for arrival, and an intimate feel. Other concepts built in are: learning is everywhere, middle school has knowledge centres, hosting and partnering, axis and circulation, inhabiting the slope, and the “heart” for the middle school. These have been developed through extensive consultation and are the basis of the architect diagrams that were presented in draft at the meeting. The aim is to commence building work by the end of 2019.
- Traffic considerations are being worked through with traffic planners to ensure sufficient planning of and traffic management at both campuses.
- S Marquardt thanked everyone for their support of the *Bring it On* musical. The performances are sold out with over 1700 tickets sold. The school is also celebrating the inaugural interstate sport (netball) tour. The school has a culture of hosting sporting teams and is moving towards touring teams.
- S Marquardt presented two requests for funding to the P&F. The first was the purchase of kayaks for marine studies that will be located at the Lindisfarne Boathouse (up to \$5,000). The second was a request for support for a major visual upgrade in the Ngahriyah Hall including two high quality projection screens and a screen covering the whole back stage area, as well as video cameras to record performances and give live feedback. The requested contribution of \$50,000 would be used towards total cost. K Potter moved that both requests be supported by the Committee. The Committee unanimously voted in favour of each request separately.

Treasurer's Report: M Kucharski presented the Treasurer's report (see below). Key points were opening cash balance at 19/02/2019 of \$176,601.66 and a closing cash balance on 02/04/2019 of \$151,329.44. The St George bank account has been included in the above noted figures. This account will be closed and balance transferred into the National Australia Bank. Treasurer's Report was accepted. Moved: R. Butel. Seconded: P. Fahy.

General Business

1. Event Calendar for 2019:

- *Fun Run – Cross Country:* M Kucharski to purchase 400 ice blocks. Grade 4 children to hand out with supervision (M Douglas to oversee).
- *Senior Athletics:* M Russell noted as the lead.
- *Junior Athletics:* Assistance offered by P Letters and R Mead. Thank you!

2. Upcoming Events

- Mother's Day Stalls – 9 & 10 May:** stalls have been arranged by Petria Gorrie. There will not be any IOUs this year. Mostly \$10 gifts and a few \$5 gifts. Assistance offered include 10 helpers at Sunshine Ave and 6 at Mahers Lane.
- Mother's Day High Tea – 10 May:** Lead to be confirmed. A fashion parade is

not possible the year but Sea Wish will donate some gifts/prizes. Still to arrange music via Todd Hardy and R Butel to arrange champagne. Assistance from Melissa Andrews.

- c. **Golf Day – 21 June:** S Gadd has booked the Tweed & Coolangatta Golf Course with sponsorship nearly full – 12 holes confirmed and 6 considering. The main sponsor is to be confirmed; with two parties interested. Organisers are working towards a maximum of 30 teams, with 9 teams arranged. \$500 to enter a team and \$400 for sponsor, and sponsorship is \$250. Support for the event confirmed with R Butel on drinks cart, and Andrew Botler assisting with scoring and prizes. Well done Simone!
 - d. **Funfest – 31 Aug:** M Kuchauski reported planning was well underway. A car raffle with an automatic Polo VW as first prize. \$50 per raffle ticket and up to 1,000 tickets to sell. Rides have been included to cater for older children as well as younger ones. Sponsorship packages are being finalized with support from R Sivabalan and P Fahy. Stall organisation is underway. The event hours are 10am to 6pm. The beer tent will operate from 4-6pm with BBQ and band. Considering additional sponsorship option across car and FunFest. Thanks to Madonna and the team for all their work to date on this event!
 - e. **Principal's Dinner:** Daren Percival event will replace the dinner. *Friends of the Arts* will arrange a cash bar. This event is officially handed over to the school.
3. **Report on Parent Reps for 2019:** In term 2, possibly week 5, a get together of parent reps will allow sharing of ideas and thanks for the events organized and support provided.
 4. **Friends of the Arts Report:** R Butel reported that there were 12-15 attendees at last meeting. The Group is assisting with bar and food sales at the Musical and are excited about the future of the art show. There is lots of energy and ideas from this group.
 5. **Lindisfarne Netball Committee:** S McKinley reported that there had not been a formal meeting. The Committee is preparing for start of the season with lots of work being undertaken by a small committee. This Saturday will be the start of the inaugural netball tour to WA.

Other Business: K Potter reported that Wendy Allen has been involved in the cake stall for FunFest for many years and would now like to mentor a new group of mums to work together this year, with a view to them taking carriage in future years. Lakshmi Sivabalan was noted as a possibility for taking a lead for this event!!!

Close: 8:00pm. Everyone was thanked for attending!

Next Meeting: P&F General Meeting – 11th June 2019 at 6:00pm at Sunshine Ave Library.

Other 2019 General Meetings: 20th Aug 6:00pm Mahers Lane Library and 29th Oct 6:30pm Sunshine Avenue Library.

ACTION LIST:

1. S McKinley, S Gadd and R Sivabalan to progress the business directory idea.
2. K Potter and M Kucharski to arrange for Lara Hansen to be added as a signatory to the P&F account and close the St George account.

Principal's Report

Principal's Update to P&F Association
Tuesday, 2 April 2019

1. Enrolments Update

- 1.1 Our enrolments remain slightly under budget at 1269 students (P-12) with 1188 funded students (K-12).
- 1.2 We expect to reach our budgeted figure of 1200 funded students (K-12) by the August Censuses given the current demand for enrolment.
- 1.3 Attendance at Principal Tours is strong:
- 34 attended the recent Sunshine Avenue tour
 - 100 attended the recent Mahers Lane tour.

	P	K	1	2	3	4	5	6	7	8	9	10	11	12	Total P - 12	Total Funded K - 12
March 2019	81	71	71	58	69	75	95	84	149	136	97	104	98	81	1269	1188

2. Staffing

- 2.1 Dean of Studies Ms Caroline Jeffries will be on much deserved long service leave during Term 2. Dr Natalie Marriott has been appointed acting Dean of Studies and Mrs Amber Phillips has been appointed as acting Head of St Cuthbert House.

3. Master Plan/Building Program and Australian Government Capital Grant Funding

- 3.1 As you are aware for much of 2018 we worked on a detailed submission in an endeavour to gain significant capital funding under the AIS NSW Block Grant Authority Program (BGA) AISNSW School Infrastructure Funding – School Expansion Category.

Official notification has been received from the Australian Government that Lindisfarne Anglican Grammar School has secured a total grant of \$6,000,000 towards the construction of 3 projects at the Mahers Lane Campus of the School.

- Construction of a new Mahers Lane 3-storey Middle School (2.5 million contribution)
- Construction of a new Mahers Lane (P-4 campus) (2.0 million contribution)
- Construction of a Mahers Lane Senior Centre (1.5 million contribution)

- 3.2 A considerable investment will also be required by the School to deliver these projects and detailed financial mapping and planning has been undertaken by the Business Manager, Deputy Principal and Principal and School Council have now approved the ELC and Middle School projects and the financial modelling and projections.
- 3.3 In addition we have continued to plan for the development of the Early Learning Centre at Sunshine Avenue. A funding submission is currently being prepared for the consideration of the BGA for a grant of \$550,000 towards the construction of the 3 Kindergarten Classrooms as part of the Early Learning Centre project.

4. Initiatives

- 4.1 We are undertaking final preparations for Bring It On – The Musical. The cast and crew have worked tirelessly for many months to present an outstanding production for the enjoyment of the School community. We are thrilled by the response to the production with all four shows now sold out and over 1700 tickets sold.
- 4.2 The inaugural school sports tour will take place next week with our Netball teams leading the way on the 2019 WA Netball Tour. Teams have trained for many weeks and participated in the Tweed Coast Netball Monday Night Competition in preparation for the Tour.
- 4.3 We are gradually gaining invitations into some of the Queensland school sport competitions including some of the All Schools events. The Intermediate and Senior Cricket teams will compete in the Qld Schools Cricket Championships and whilst this is a knockout competition it is a good opportunity to develop team play in a competition environment.
- 4.4 The 'Rite Journey' has been launched for our Year 9 students with the Calling and Departure ceremonies conducted at Fingal Head. We had strong parent and staff support for the start of this important journey for our Year 9 students.
- 4.5 Parents and supporters of the School have been invited to two important upcoming events with renowned performers Christine Anu and Darren Percival respectively.
- 4.6 We continue to progress our school Recording Studio initiative with the registration of our own Lindisfarne label – Germinate Records. This will continue to raise our profile as a school active in growing the next generation of musicians, song writers, technicians and music industry professionals.

5. P&F Funding

- 5.1 I have submitted two requests for funding support to the P&F Executive for consideration. The first project involves the purchase of kayaks as support for the establishment of the Marine Studies program. The kayaks will be located in the Lindisfarne Boathouse.

- 5.2 The second project is a request for support from the P&F for a major visual production upgrade in Ngahriyah our multi-purpose centre. The total cost of this project is \$180,000 and I am requesting \$50,000 from the Parents and Friends Association towards developing a high end visual experience for the many functions, events, school gatherings and assemblies.

Full acknowledgement will be given to the P&F for the support received.

Coming Events

2 April	P&F AGM and General Meeting
3 April	School Production – Full Dress Rehearsal
4 April	School Production – Opening Night – Cocktail Event
5 April	School Production
6 April	School Production
7 – 14 April	Netball Tour - WA
9 April	Easter Service
10 April	Zebra Day
10 April	ELC Easter Hat Parade
11 April	Cross Country Carnival
12 April	End of Term 1
15 April	AIS Governance Symposium
16 April	Finance & Assets Sub- Committee Meeting
19 April	Good Friday
22 April	Easter Monday
25 April	ANZAC Day
29 April	Pupil Free Day
30 April	Term 2 Commences

Stuart Marquardt
Principal

Treasurer's Report**Lindisfarne P&F Treasurers Statement as at 2 April 2019****NAB ACCOUNT**

Cash Balance Reported at P&F Meeting 19 February 2019	\$ 176,601.66
---	----------------------

The following amounts have been received into the NAB P&F bank account:

21-Mar-19	Melbourne Cup Sponsorship - Fusion	\$ 250.00
26-Mar-19	Chq Deposit - P & F ST George Bank & Athletes Foot &	\$ 7,866.05

TOTAL		\$ 184,717.71
--------------	--	----------------------

Less Expenses paid since last report

26-Feb-19	Chq 0027 - Donation LAGS - Big Fans	\$ 30,300.00
26-Feb-19	Chq 0028 - Donation LAGS - Speech Night Awards	\$ 875.00
1-Mar-19	NAB Merchant Fee	\$ 40.00
5-Mar-19	EFT Church Farm - Mothers Day Stall Exp (Soaps)	\$ 506.00
25-Mar-19	EFT Reimburse - Petria Gorrie Mothers Day Stall Exp	\$ 997.50
25-Mar-19	EFT Tweed Party Hire - Glass Hire Musical (TBR)	\$ 230.00
1-Apr-19	NAB Merchant Fee	\$ 40.00
2-Apr-19	Chq 301 - FOTA Musical Float	\$ 400.00

TOTAL		\$ 33,388.50
--------------	--	---------------------

CASH BALANCE AT BANK - 02/04/2019	\$ 151,329.21
--	----------------------

ST GEORGE ACCOUNT

Cash Balance at 1 January 2018	\$ 3,688.28
--------------------------------	--------------------

The following amounts have been received into the NAB P&F bank account:

2-Apr-19	Interest - 01/01/2018 to 02/04/2019	\$ 4.42
2-Apr-19	School Banking Commission 01/01/2018 to 02/04/2019	\$ 589.08

TOTAL		\$ 593.50
--------------	--	------------------

Less Expenses paid since last report

2-Apr-19	Chq 276 to LAGS	\$ 3,477.55
2-Apr-19	MYOB Australia Subscription	\$ 804.00
		\$ 4,281.55

CASH BALANCE AT BANK - 02/04/2019	\$ 0.23
--	----------------

RECONCILED FUNDS AVAILABLE AT 02/04/2019	\$ 151,329.44
---	----------------------

Madonna Kucharski - Treasurer