

LINDISFARNE



PARENTS & FRIENDS
ASSOCIATION

MINUTES
Parents and Friends Association
General Meeting – 11 June 2019 6.00pm
Held in The Library, Sunshine Ave

Attendance: Kylie Potter (Chair), Robyn Butel, Mark Douglas, Marian Edmunds, Peta Fahy, Simone Gadd, Laurelle Gilmore, Jocelyn Guest, Madonna Kucharski, Geoff Lancaster, Paul Letters, Charlotte Lush, Simon McKinley, Rachel Mead, Meredith Russell, Ramesh Sivabalan and Shahn Williams.

Apologies: Stuart Marquardt, Jeremy Godden, Jo Hetherington and Lara Hansen.

Opening and Welcome: The meeting commenced at 6:03pm.

Minutes of General Meeting – 2 April 2019: The minutes of the previous meeting were tabled and approved without correction. Moved: M. Kucharski. Seconded: P. Fahy.

Action from Previous Minutes:

1. *S McKinley, S Gadd and R Sivabalan to progress the business directory idea. **See Other Business.***
2. *K Potter and M Kucharski to arrange for Lara Hansen to be added as a signatory to the P&F account. **Action on hold.***

Correspondence: Several fundraising brochures forwarded to Funfest Organisers.

Principal's Report: S Marquardt's report was presented by G Lancaster (see attached below). The key points noted were:

- Several recent publications were tabled that were related to the WA Netball Tour, 'Bring It On' the musical and the 'Grammar Gazette'. These look very professional and showcase the school to a wide audience. Going forward, the school aims to have an executive member of the school involved in each tour/camp/key event.
- Enrolments are approaching maximum numbers with up to 6 streams per year level being offered and waiting lists to commence when year levels become full.
- *Germinate Records* is the school production label and it now has its own logo and a website is being developed.
- Parent Lounge demonstration was provided to the Committee at the end of the meeting. This application will be available to parents towards the end of this term. The Lounge will enable payments, daily notices, approvals/consents for excursions/camps, medical details/record, assessment reports (current and prior years), sporting fixtures, the school calendar, homework, a business directory and lots more. This will provide a single point of information for parents and looks very exciting!
- A number of staffing announcements were noted along with updates on a number of recent activities.

Treasurer's Report: M Kucharski presented the Treasurer's report (see below). Key points were opening cash balance at 02/04/2019 of \$151,329.21 and a closing cash balance on 11/06/2019 of \$176,179.23. Treasurer's Report was accepted. Moved: M. Kucharski. Seconded: S. Williams.

General Business

1. Event Calendar for 2019:

- *Mother's Day High Tea:* Melissa Andrews was the lead organizer for this event and did an outstanding job. The event was well attended and a great day with a range of lovely food options, drinks and live music/entertainment. Costs are not yet confirmed. A couple of points noted were:
 - some mothers arrived without a ticket, requesting to purchase it on the day,
 - student assistance with set-up would have helped but this does need to be pre-booked,
 - a few helpers were unable to attend so additional helpers (even on stand-by) for the morning set-up would be an idea for next year, and
 - a speaker for this event will be considered for next year (in lieu of a fashion parade).

The Committee noted a huge thanks to Melissa for all her work on this very successful and enjoyable event!

- *Mother's Day Stalls:* Petria Gorrie again ran this event with a group of helpers. Many thanks to Petria and all the helpers as lots of positive feedback was received. There were very few students who did require a \$5 gift, with the \$10 gifts being well received. The excess gifts have been forwarded to S Gadd for next year's event. Petria indicated that there is a possible person to take over the lead for this event next year (to be confirmed).

2. Upcoming Events

- a. **Golf Day – 21 June:** S Gadd reported that there are a few holes left for sponsorship and 14 teams are booked. There can be a maximum of 30 teams so still time to book. Singles can also sign up via Simon McKinley.
- b. **Senior Athletics Day – 4 July:** M Russell is the lead and confirmed that Coles on-line will deliver food and drinks to the Trade Skills Centre. The Committee discussed the order and thought: 500 soft drinks, water station or 200 water bottles, 300 sushi rolls, 300 muffins; and the school will arrange free fruit platters. Logistics of getting the chilled drinks to the event will be discussed further by the school who will liaise with Merrie. Two students will be arranged to co-ordinate recycling of cans (+ bottles). Assistance will be provided by P Fahy, S Williams, S Gadd, L Gilmore (and P Fahy will 'facebook' for further helpers during the day).
- c. **Junior Athletics Day – 5 July:** R Mead and P Letters are the leads for this event and they will liaise with M Douglas regarding the sausage sizzle. Eskies lined with tin foil will be used to keep the sausages warm on the day. Cash float will be needed which Madonna Kucharski will arrange.
- d. **Stage 3 Disco – 2 August:** The lead will be L Gilmore with support from P Fahy, Jo Hetherington and Narelle Hodges. The school will arrange the

voting for the theme. DJ is booked. Flexischools will be used for bookings and pizzas will be arranged closer to the time.

- e. **Big Boys Breakfast (Sunshine Ave) – 23 Aug:** Jane Daniels has agreed to be the lead again this year and will liaise with Le Ping regarding catering. S Gadd may also arrange mystery Father's Day presents for \$10 to be purchased when ordering BBB tickets and delivered to the classroom prior to the event (a week before Father's Day) rather than at FunFest.
 - f. **Funfest – 31 Aug:** M Kuchauski reported planning was well underway. The car was out the front of the school during the meeting, and raffle tickets are available now for selling. The car is an automatic Polo VW as first prize, 2nd prize is a flight centre voucher valued at \$2,000 and 3rd prize is a Mantra voucher valued at \$1,000. Tickets are \$50 per ticket with up to 1,000 tickets for sale. Members of the Committee were offered ticket books to take for sale. Sponsorship is progressing well with R Sivabalan and P Fahy securing a number of sponsors and some in progress. The event will be 10am to 6pm. A lot of work has already gone into this event – many thanks to Madonna, Simone, Ramesh, Peta and team for all your work.
3. **Friends of the Arts Report:** R Butel reported that the group met last Tuesday. The Group has purchased navy blue scarves for school performances to give a consistent look to the performing group. The Daren Percival event was loved by attendees and the pupils raved about the time they were able to spend with Daren prior to the show. Art show preparations are underway and scheduling of this event is being reviewed. Screens and lights are being discussed with planning progressing for these.
 4. **Lindisfarne Netball Committee:** S McKinley reported that the minutes would be distributed with these minutes (see below). Also, the netball fundraising day for Lindisfarne will be Saturday 22 June.

Other Business:

1. **Race Day:** Lindisfarne Race Day will be held on 21 September 2019.
2. **Business Directory:** Will be launched post school website launch.
3. **Parent Rep Report:** A social night is being organised for 3 July and invitations to Parent Reps will be distributed later in the week. The event is held to provide thanks for their contributions and will allow sharing of ideas.
4. **Nomination for Assistant Treasurer:** A nomination had been received for Assistant Treasurer from Natalie Howard. The Chair moved that the nomination be accepted. The motion was accepted by S Gadd and the Committee voted unanimously to accept the nomination.
5. **Quote for Consideration – resurfacing courts:** The Committee had received a quote for \$7,884.80 for re-surfacing the basketball courts at Sunshine Ave with acrylic sports paint. The Committee discussed the quote and noted that a stage will be erected on this area for Funfest and were concerned that this might damage the surface. **ACTION:** K Potter to liaise with S Marquardt regarding timing of resurfacing and confirm if there were two quotes per the submission form.
6. **Payment of Event Expenses:** R Mead noted that "Load and Go" cards from the Post Office were \$4.95 and could be loaded with petty cash for small purchases by organisers for events. **ACTION:** M Kucharski to look into "Load and Go" cards for future events.
7. **Sponsorship Planning:** R Sivabalan will be arranging a 2020 sponsorship prospectus for all P&F events for the upcoming year.

Close: 7:40pm.

Next Meeting: P&F General Meeting – 29 Aug 2019 at 6:00pm at Mahers Lane Library.

Final 2019 General Meetings: 29th Oct 6:30pm Sunshine Avenue Library.

ACTION LIST:

1. K Potter to liaise with S Marquardt regarding timing of resurfacing and confirm if there were two quotes per the submission form.
2. M Kucharski to look into “Load and Go” cards for future events.

Principal's Report

Principal's Update to P&F Association
Tuesday, 11 June 2019

1. Enrolments Update

- 1.1 We remain behind our budgeted figure of 1200 funded students. Our target continues to be 1200 funded students by the August Census.
- 1.2 Interest in the School remains strong with our most recent Principal's tours well attended at both campuses
- 54 people attended the Mahers Lane Tour
 - 21 people attended the Sunshine Avenue Tour

	P	K	1	2	3	4	5	6	7	8	9	10	11	12	Total P - 12	Total Funded K - 12
April 2019	82	71	71	59	70	76	98	84	148	138	98	105	98	79	1277	1195

- 1.3 Enrolment interviews for the 2020 school year are underway. Initial enrolment projections indicate an enrolment of 1386 students (P – 12) with 1306 funded students (K – 12). This will be fine-tuned each month as enrolment interviews progress, offers are made and positions accepted.

2. Staffing

- 2.1 Director of Visual Arts Ms Rachel Smith is expecting her first child and will take maternity leave in Semester 2. Ms Jane Brennan, the current Director of Visual Arts at Calrossy Anglican School Tamworth has been appointed as acting Director of Visual Arts as of Semester 2.

Ms Brennan is a graduate of Lindisfarne Anglican Grammar School and is looking forward to returning to the Tweed Coast.

3. Strategic Initiatives

- 3.1 The 2019 production of 'Bring It On – The Musical' was an outstanding success with all four shows sold out and over 1700 people in attendance at the performances. The musical was of a very high standard and created enormous good will and community spirit.
- 3.2 The inaugural School Sports tour recently took place with our Netball teams leading the way on the 2019 WA Netball Tour. Four teams trained for many weeks and participated in the Tweed Netball Monday Night Competition in preparation for the tour. They

performed strongly against the WA schools and the 32 girls who represented the School did so with great pride, behaved in an exemplary fashion and were wonderful ambassadors for the School and region.

- 3.3 Head of Middle School Jeremy Godden led our inaugural Middle School Cultural Tour to Hangzhou China. The 22 students and accompanying staff boarded at Wenlan School in Hangzhou and attended classes, gave demonstration lessons, joined in clubs and activities and toured local sites of significance. The tour included a visit to Alibaba headquarters in Hangzhou.
- 3.4 Parents and supporters of the School enjoyed the recent visits of renowned performers Christine Anu and Darren Percival to the School. Thank you to Robyn Butel and the Friends of the Arts for their support of the Evening with Darren Percival.
- 3.5 We continue to progress our school Recording Studio initiative with the registration of our own Lindisfarne label – Germinate Records. This will continue to raise our profile as a school active in growing the next generation of musicians, song writers, technicians and music industry professionals.
- 3.6 Our community continues to strengthen through our school events and activities. The School held a beautiful Easter Service at both campuses led by our Chaplain Rev Chad Rynehart. Members of the St Cuthbert's parish attended the service at Mahers Lane. Our school ANZAC Service included school parent Matina Jewell giving the keynote address. Ms Jewell grew up in Alstonville and attended Duntroon before heading up a United Nations peace-keeping mission in Lebanon.

She is the author of the best-selling book Caught in the Crossfire.

Our students and school were well represented at ANZAC Day services across the Tweed Coast.

- 3.7 We recently announced the engagement of Navdeep Pasricha as our consultant Entrepreneur in Residence at Lindisfarne. Navdeep will be working with the School in several key areas to build a world class entrepreneurship program to support the work begun with DisruptEd. Navdeep will be working to embed entrepreneurship into key curriculum areas to provide all students with the opportunity to develop important skills that we would like our graduates to exhibit. He will also provide support for students wanting to develop their entrepreneurial ideas and take them to market. Navdeep has completed a Bachelor of Innovation and Entrepreneurship at Bond University and was a recent recipient of a Changemaker of the Year award from Channel 7. Navdeep is CEO of iYouth Global, a purpose-driven startup which mobilises young people to serve the disabled and elderly. Through iYouth, he has also developed Teachflix to provide professional development support to rural and remote educators. This work has given him the opportunity to speak internationally and network with a range of schools and startups. We look forward to the opportunities this partnership will provide to our students over the coming years.

- 3.8 Dungarimba Wandarah took place in late May at the Lismore Quad arts precinct and was a huge success. It was so great that our students could take part in helping Aunty Irene Harrington tell her important story. The project coincided with both the United Nations Year of Indigenous language and National Reconciliation Week.

The Installation was extremely well attended with Lindisfarne staff and students coming along on Saturday night. Dungarimbah Wandarah received much positive feedback and attention from the local community and from the press. In an exciting development, an excerpt from the work was played on the Away! program on ABC Radio National.

4. Governance Matters

- 4.1 Rev Lyndon Mulholland has been appointed to the School Council as a Bishop's Nominee to the Council pursuant to section 6.2.1b of the School's Constitution. Rev Mulholland has previously been a School Chaplain at Coomera Anglican College and a Boarding House Master at St Peter's Lutheran College.
- 4.2 The recent Governance Symposium conducted by AISNSW was well attended by delegates from across the state. Thank you to School Council members Bill Adler, Dominique O'Neill (Deputy Chair) and Rev Bruce Sligo for attending the Symposium.

Coming Events

11 June	P&F Meeting
11 – 12 June	School Photos
13 June	Principal's Tour – Sunshine Avenue
14 June	Principal's Tour – Mahers Lane
14 June	CRICOS Inspection
14 June	Year 2 Campout
14 June	DisruptEd
16 – 19 June	Performing Arts Ensemble Tour
18 June	FASC Meeting
21 June	P&F Golf Day
24 June	Public Speaking Competition
24 June	Brainstorm Production (Years 7 & 8)
26 – 28 June	Year 4 Camp
28 June	Hong Kong School Visit
2 July	School Council Meeting
2 July	NAIDOC Celebration Assembly
2 July	Stage 6 Drama Showcase
4 July	Athletics Carnival
5 July	Junior Fun Athletics Carnival
5 July	BASE Youth Leadership Conference
5 July	Last Day of Term 2
29 July	First Day of Term 3

Stuart Marquardt
Principal

Treasurer's Report

NAB ACCOUNT			
Cash Balance Reported at P&F Meeting 02/04/2019			\$ 151,329.21
The following amounts have been received into the NAB P&F bank account:			
8-Apr-19	Deposit - FOTA Musical		\$ 42.00
24-Apr-19	P & F Levies		\$ 20,655.00
29-Apr-19	Deposit R Butel - Returned Float Musical		\$ 400.00
3-May-19	Deposit - Fusion Golf Day Sponsorship		\$ 250.00
6-May-19	Deposit - Golf Day Sponsorship Gavin		\$ 250.00
9-May-19	Deposit - Mother's Day Stall		\$ 6,544.60
9-May-19	Deposit - Golf Day Sponsorship PRD Coolangatta		\$ 250.00
9-May-19	Deposit - Golf Day Sponsorship Christopher Brown		\$ 250.00
10-May-19	Deposit- Mothers Day Stall		\$ 440.40
10-May-19	Deposit - Mother's Day High Tea Raffle		\$ 570.00
17-May-19	Coastline Building- Golf Day Sponsorship		\$ 250.00
17-May-19	Mortgage Choice - Golf Day Sponsorship		\$ 250.00
23-May-19	Coastal Orthodontics - FunFest Sponsorship		\$ 1,500.00
24-May-19	Entertainment Book Sales		\$ 60.00
24-May-19	NAB Refund - Merchant Fee overcharged		\$ 55.43
27-May-19	Classic Ice-Creams - FunFest Vendor Site Fee		\$ 320.00
29-May-19	Bedshed Robina - Golf Day Sponsorship		\$ 250.00
3-Jun-19	Mortgage Choice - FunFest Sponsorship		\$ 1,500.00
7-Jun-19	Lindisfarne FOTA Darren Percival EFT Sales		\$ 326.00
10-Jun-19	FOTA Darren Percival Cash Sales		\$ 569.00
TOTAL			\$ 34,732.43
Less Expenses paid since last report			
4-Apr-19	Reimburse S Williams - Preschool Morning Tea		\$ 37.54
4-Apr-19	Reimburse S Gadd - Service NSW lodgement fee		\$ 46.00
4-Apr-19	Reimburse M Kucharski - Cross Country Iceblocks		\$ 119.00
16-Apr-19	Reimburse S Gadd - Funfest showbag expenses		\$ 114.27
1-May-19	NAB Merchant Fee		\$ 40.00
3-May-19	Reimburse S Gadd - FunFest lolly stall		\$ 284.64
3-May-19	Reimburse LAGS - FunFest Ride Instalment		\$ 3,909.09
3-May-19	Reimburse S Gadd- FunFest showbag expenses		\$ 777.37
9-May-19	Reimburse S Gadd - Funfest showbag expenses		\$ 447.95
15-May-19	EFT Reimb - Melissa Andrews Mothers Day High Tea		\$ 254.96
15-May-19	EFT Reimb - R Butel Mothers Day High Tea Exp		\$ 282.20
16-May-19	EFT Reimbursement - P Gorrie Mothers Day Stall		\$ 144.92
16-May-19	Gold Coast Turf Club - Race Day Deposit		\$ 1,000.00
16-May-19	AON Risk Services - FunFest Wet Weather Insurance		\$ 2,384.47
31-May-19	NAB Merchant Fee		\$ 40.00
TOTAL			\$ 9,882.41
CASH BALANCE AT BANK -11/06/2019			\$ 176,179.23
Less: Unpresented Cheques			
RECONCILED FUNDS AVAILABLE AT 11/06/2019			\$ 176,179.23
Additional comments			
Madonna Kucharski - Treasurer			

Netball Minutes



Minutes

Netball Meeting Friday, 31 May, Sunshine Ave Staffroom 4:00pm

Attendance : Gay Maynard, Lisa Burdekin, Simon McKinley, Lauren Taylor, Sue Hammond, Carys Nicole, Danielle Watters, Sophie Farmer, Ashleigh Manning, Jane Daniel

Agenda Items

- Nichole Cusack Carnival Sunday 4th August – Teams

Gay and Danielle to organise teams – players to nominate if they are interested in playing, teams to be will be made up with nominated players, not Saturday teams.

School will possibly pay for team nominations- Simon to check

- Fundraising Day Saturday 22nd June (Jane Daniel)

Jane Daniel organising – see flyer attached

Dipping Dots, Cake stall, Lolly bags, Bacon & egg rolls (100), sausage sandwiches, raffle, cordial cups?

Simon – ATM machine x2, purchase food items, raffle prizes, Tents and tables(already stored at TNA)

Gay – Checking raffle prizes, donations, Fun fest car at TNA to sell tickets - make a request to TNA

Leslie Greaves – request if she can make up flyer for Facebook promo

- Presidents Meeting & Child Safe Sports Workshop Saturday 1st June, 8:30
- 2 People required

Gay Maynard & Danielle Watters attending

- NetSetGo Workshop

Lauren has emailed all Coaches and Managers

- Athletes Workshop – Rory Davies

All decided – No, there are a lot of other opportunities already this year

- Gretel Tippet Workshop

\$60.00 per student, didn't get enough students last year, junior school may still be interested(Nathan Croft)

- TNA Items : Working with Children & Blue Cards ASAP

Follow up with all Coaches and Managers

: Tennis Club Toilets not to be used – LAS Netball, not at the club at these times

- LAS Club Duty – Round 11, 27th July

Gay Maynard to make a request to TNA to swap 27 July with another club, as it is the last day of our school holidays

- Players
Request to TNA about players
- Coaching
One coach per team next year