Minutes of Lindisfarne P & F Association
Mahers Lane Campus
Tuesday 5 April 2016

Meeting commenced 6.50pm

Attendees: Kate Rogers, Kylie Potter, Madonna Kucharski, Kiri Henry, Peta Fahy, Virginia Freeman, Robyn Butel, Sharon Styman, Simone Gadd, Meredith Russel, Graham Jones, Michele Chandler, Jo Hetherington, Simon McKinley, Kitty Guerin, Sophie McHeyzer, Michelle Woods

Apologies: Matt Kane, Meg Ayers, Noelene Wright, Paul Stedman

MINUTES OF GENERAL MEETING – 16 February 2016: Resolved to accept the Minutes – Moved Kylie Potter; seconded Peta Fahy; Carried.

BUSINESS ARISING:

• Graham Jones provided a summary of court resurfacing quotes to Kate Rogers on 8/3/16. The committee will be forwarded this information. Action: Graham to try to obtain another quote for Rebound Ace.
• P&F Operating Plan: Reviewed/updated and is now available on the school website.
• Trivia Night: looking to confirm tuition raffle but awaiting new Principal’s advice.
• High Tea: musical performances have been organised.

CORRESPONDENCE: Nil

PRINCIPAL’S REPORT:
• Enrolments: in K-12 are 945 with 1 Exchange student and 65 students in Preschool – Total 1011.
• Property Matters:
  o Work on the gymnasium and the refurbishment of the old Food Technology area is complete and the rooms are now being used for classes. Protocols are being set up to manage the use of the gym for students and staff. Graham Jones took meeting attendees for a viewing of the facility 6:30-6:45pm
  o The deck outside the Kindergarten classes is complete – it will be a great asset to Sunshine Avenue.
  o The entry steps to the Year 1 classrooms has been rectified and are now compliant.
  o The Stephanie Alexander Garden has moved and now adjoins the Preschool. Thank you to the members of the P & F for their work in establishing it.
• Year 12 Mid-Course examinations: Year 12 students are currently doing their mid-course examinations at the end of their first semester of their HSC program.
• BOSTES Registration and Accreditation: Every 5 years, non-government schools in NSW are required to undergo a process to renew their Registration and Accreditation with the Board of Studies, Teaching and Educational Standards. This is a requirement for government funding. The first stage of the process is to complete an extensive documentation process which includes curriculum, compliance, governance and teacher accreditation documentation. This was uploaded by March 30, the due date. In August there will be a follow up visit led by one of the Board Inspectors. The aim of the visit is to see the school and check out any matters that may have arisen in the documentation
• Mahers Lane Pick Up: The changes to the afternoon pick-up, on trial until the end of term, are working well and there is a significant improvement in the movement of traffic and safety in relation to students getting into cars. Parents arriving slightly later has assisted the process. Any feedback is welcome before finalising.
• New Principal: Stuart Marquardt is looking forward to taking up his position at the beginning of Term 2. There will be two formal welcome events on Tuesday 17th May: a commissioning by Bishop Sarah attended by all the students, staff and some invited guests and an evening function for parents/guardians at Sunshine Avenue.
• Departing message: “I would like to thank the P & F for their welcome and support over the time I have been here. I have been most impressed by your generous commitment to the school and your willingness to be so involved. I wish you all the very best for the future”. 


TREASURER’S REPORT (Tabled): Statement as at 5 April 2016
Cash balance reported at last P&F Meeting 8/03/2016 $202,894.32

The following amounts have been received into the STG P&F bank account: $202,942.97

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>31-Mar</td>
<td>CBA - Interest</td>
<td>$48.65</td>
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<tr>
<td>TOTAL</td>
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Less expenses paid since last report

<table>
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<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1-Mar</td>
<td>Chq 238 - Reimburse LAGS 2015 Speech Awards Night</td>
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<tr>
<td>2-Mar</td>
<td>Chq 240 - Reimburse P Gorrie Mothers Day Stall Exp</td>
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<tr>
<td>14-Mar</td>
<td>Chq 239 - Reimburse C Argyros Mothers Day Stall Exp</td>
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<tr>
<td>29-Mar</td>
<td>Chq 198 - Reimburse K Jeffries Funfest Silent Auction</td>
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CASH BALANCE AT BANK $200,926.37

Less Unpresented Cheques $31.96

7-Sep Chq 227 - Abbey Reid Reimburse Funfest Silent Auction Exp $31.96

RECONCILED FUNDS AVAILABLE $200,894.41

Madonna Kurcharski presented two cheques to Graham Jones:
Stage 3 flexible learning furniture $32,459 and the gymnasium equipment ($30,000).

Resolved to accept the Treasurer’s Report – Moved by Simone Gadd, seconded by Robyn Butel; Carried.

GENERAL BUSINESS:

1. P&F Operating Plan: Available on website, and should be updated each year at the beginning of each year, with calendar of events.

2. Funding Requests - Tennis Court Resurfacing
   - Graham Jones explained the cost variations in quotes between the different surfaces - Approx. $25K for acrylic, $40K for synthetic grass, $80K for Rebound Ace.
   - Drainage on the sloping site was raised as an issue by one company.
   - There was a local contractor who installed rebound ace surface at new Arkinstall Park tennis courts. Action - Robyn Butel to make contact with Bev Peck and pass on details to Graham Jones.
   - Will aim to make a decision at next Committee meeting on 24th May 2016, if another quote is obtained.

3. P&F Events/Activities
   Entertainment Book launch (13 April):
   - Kate Rogers is attending with Georgie Crane. Julie Marshall is assisting with sales. The book can be purchased through a digital link.
   - Action: Kate to talk to Simon about coordinating an email with digital link.

Cross Country (28 April):
- Gay Maynard has advised that the P&F can use a tent for home-baked goods served at top oval.
- Coffee available from Trade Skills Centre via barista trained students. Graham Jones suggested the P&F can keep the proceeds.
- Sophie and Merri have offered to help sell ice-blocks and coffee on the day.

Mothers Day Stall (4 & 5 May)
- A group of 4 Sunshine Avenue mums have been sourcing and preparing gifts for past 9 months. Thankyou to these people: Petria Gorrie, Christina Arghyros, Lesley Greaves and Robin Warner.
- Preschool sales will be on Wednesday 4th May, Stage 3 on Thursday 5th May and K-4 on Friday 6th May.

Mothers Day High Tea (6 May):
- Kylie and Kate are organising the Mothers Day High Tea (17 tickets sold to date)
• Tables of 8 for seating. Able to hold 140 persons (preferably 80 for the shaded area)
• Years 5 & 6 parents will be invited by first day Term 2
• Friday 30th April is cut off for booking tickets.

Preschool and Kindergarten Morning Tea & Deck warming (8 June):
• This is to explain the role and function of the P&F to new parents with young children.
• Action: Graham Jones to confirm new Principal’s availability and Michele Chandler to request teachers put the invite on class blogs.

Trivia Night (17 June):
• Friday 17 June at 6.30pm – this has been added to the school calendar. It was agreed that there would be sponsorship of tables (if possible), games, and a tuition raffle (if possible). Action: Graham Jones to confirm the tuition raffle with new Principal.
• Robyn Butel advised that Tweed Bowls Club wanted to charge a room hire fee. Alternative venues mentioned were South Tweed Sports Club and Kingscliff Bowls Club. Action: Robyn Butel to contact venues to confirm.

Melbourne Cup (1 November):
• Peta Fahy gave an update - on 4 April, Kate, Madonna and Peta met with Functions Manager at North Kirra Surf Club and tried the food.
• Fairly casual and free room hire with beautiful view - $70/head includes 2 courses and glass on arrival, linen is little extra. Most likely to have whole space to ourselves. Music can be supplied by P&F on USB.
• The surf club can seat 100+ persons and more if standing.
• Lolly table (at no extra cost) rather than dessert.
• Mandy Nolan (comedian) is booked in as the MC.
• Gaming and betting coordinator to be advised by Peta. Sub-committee to meet again in May.

Funfest 2017:
• 2nd September 2017 is confirmed date, to be held again at the Junior School campus.
• Simon McKinley and Kate Rogers met with James Kemp (owner of rides) on 15th March to examine the possible fit of a few different items to last time, namely Mini Jeeps and Rock Wall.
• Carnival Land Amusements are booked to ensure the availability of certain rides. To secure the company, a $500 deposit is required. Action - Kate Rogers to finalise the contract and forward to Graham Jones for signing.
• An increase in the ride budget was voted on (to $15,795), to allow the inclusion of these new rides. Possible increase in pre-sale and on the day ticket prices to cover - $70/family for 4 bands (up from $60 in 2015), and $25/individual band (up from $20 in 2015). 8 votes for – Approved.

4. Parent Liaison Program / Activities
• Peta Fahy organised a Parent Catch up – Year 5 gathering of 19; Year 2 gathering 8-10 attending.
• Kiri Henry organised a Year 1 dinner – 20 mums turned up for the gathering.
• Facebook relevant (eg: graduating 2020).

OTHER BUSINESS
• Graham Jones reminded that there’s an invitation from Chris Goldstone for P & F Executive members to attend beginning part of a School Council meeting from on 24th August at 8am. Action - confirm who is attending.

Meeting closed: 8:00pm

NEXT MEETINGS:
Executive and General Committee Meeting – Tuesday 24th May at 1pm (Mahers Lane Boardroom)
General Meeting – Tuesday 7th June at 6pm (Mahers Lane Library)