Minutes of Lindisfarne P & F Association
AGM Meeting 5 April 2016

Meeting opened at 6.10pm

ATTENDANCE: Kate Rogers, Kylie Potter, Madonna Kucharski, Kiri Henry, Peta Fahy, Virginia Freeman, Robyn Butel, Sharon Styma, Simone Gadd, Meredith Russell, Graham Jones, Michele Chandler, Jo Hetherington, Simon McKinley, Kitty Guerin, Sophie McHeyzer, Michelle Woods

Apologies: Noelene Wright, Meg Ayers, Tuesday Veldhoven, Matt Kane, Paul Stedman

MINUTES: Minutes for the AGM on 31st March 2015. Resolved to accept the minutes – moved by Simone Gadd; seconded Kiri Henry, Carried.

PRESIDENT’S REPORT (Kate Rogers):

American inventor Henry Ford noted... “Coming together is a beginning, staying together is progress, working together is success”. The new members of the Executive and General committee have done a wonderful job over the past year, especially during Term 2 of 2015, when VP Kylie Potter so ably filled in to chair meetings in my extended absence.

Term 2 Mothers Day Stall in May has maintained its status as a highlight event for the students in Preschool to Yr 6. For the 2016 stall in a month’s time, the same group of mothers have sourced gifts over the past 9 months, to enable a different selection for the students to choose from. The commitment of this core group of organisers, including Petria Gorrie, Chrissie Arghyros, Lesley Greaves and Robin Warner is very much appreciated.

Term 3 was a whirlwind with FunFest planning and preparations. The delivery of this event is never possible without fantastic teamwork, combined with a good dose of patience and perseverance. The organisers, Tanya Boyle and Robyn Butel are to be congratulated again, as their partnership and networks within the school community developed over time, was at the heart of the event’s success. Many thanks also to Michele Chandler, Jo Hetherington, Graham Jones, Justin Enright and Christine Keevers for their dedication and assistance.

The enjoyment of the Big Boys Breakfast has provided the inspiration to try to hold a similar style of function for the Mahers Lane students and their fathers in September this year – we are wondering why the Sunshine Ave kids get to have all the fun! Working shoulder to shoulder in the heat of the BBQ’s is always an absolute pleasure with the Sunshine Ave staff, who contribute massively to the smooth running of the morning. We’re confident it will be similarly embraced by the ‘big kids’ on campus.

The Business Breakfast in November was a worthwhile function, selling about 70 tickets. It provided the opportunity for some of our local businesses and senior students to listen to Titans CEO Graham Annesley speak about working in a range of sectors - business, government and sport, and putting strategies in place to deal with tough times. Although we learnt from this that daylight savings a time to be avoided for those Queenslanders attending!

We had new volunteers helping out at K-2 swim carnival, with the successful implementation of the kebabs, and Grandparents morning tea which continues to grow in popularity. The Stage 3 Disco, ably coordinated by Madonna Kucharski and Kiri Henry, attracted a record number of students.

Combined income for the year was $160,149. Subtracting approximately $68,000 of P&F levies, our fundraising totalled around $92,000. We were able to provide around $49,000 to the school for the Trade Skills Centre fit-out. The significant capital projects being funded in 2016, include the Outdoor learning verandah, Stage 3 flexible learning furniture and the gymnasium equipment.
We thank Kitty Guerin for so selflessly giving her extensive educational and leadership experience to the School for the past 3 terms. Your guidance and collaborative working style has been much appreciated.

I’d like to thank Matt Kane (resigning as Assistant Treasurer) and Kiri Henry (resigning as Secretary) for saddling up with us on the Executive Committee at the 11th hour for the past 12 months.

During Term 1, our administrative relationship with the School has been given a significant boost with the commencement of Simon McKinley and Georgie Crane in the Marketing team. Having a regular channel of communication through the weekly newsletters is the start of positive engagement, and we thank you for helping to facilitate the new Mother’s Day High Tea event.

There is an exciting new chapter for Lindisfarne commencing with the arrival of the new Principal. With harnessing collective creative ideas and enthusiasm, the 2016/17 committee can look forward to delivering events and activities for the enjoyment of the whole school community.

Resolved to accept report - moved by Simone Gadd, seconded by Peta Fahy, Carried

CORRESPONDENCE: Nil


Income
The P & F combined revenue from fundraising activities and other sources for the year totalled $160,149. This income was derived from the following activities:

- The P & F Levy collected during the year was $68,296. The levy is received from the school each term following the collection from school families.
- Funfest was the major fundraising event for the year generating $77,056 in income. The net profit from Funfest for 2015 was $49,337.
- Small fundraising activities that contributed to the funds raised by the P & F included the Mother’s Day Stall, Big Boys Breakfast, Business Breakfast, Year 5/6 Disco, Grandparents Day and various sporting carnival BBQ’s held throughout the year.
- Other income was received from Entertainment Books sales, Athletes Foot, School Banking and bank account interest.

Expenses
- The P & F expenditure is primarily for donations of resources to our school community. In 2015, the P & F donated $48,720 towards hospitality equipment in the Trades Skills Centre.
- Funfest was the other major outgoing for the year with expenditure amounting to $27,719.
- The balance of expenses was directly related to our smaller fundraising events, our annual MYOB subscription fee, audit fee and filing fee.

Assets and Liabilities Statement at 31 December 2015

- The reconciled cash balance as at 31 December 2015 was $185,879
- The liability of $1,250 as at the 31 December 2015 is the accrued audit fee, which is not finalised at the time of this report.

Resolved to accept report - moved by Simone Gadd and seconded by Virginia Freeman, Carried

PARENTS AND FRIENDS – NOMINATIONS FOR THE ELECTION OF NEW OFFICE BEARERS 2016/2017

All committee seats were vacated and Kitty Guerin chaired the meeting.

President: Kate Rogers - Moved by Peta Fahy, seconded by Madonna Kucharski, carried
Vice President: Currently unfilled
Treasurer: Madonna Kucharski - *Moved by Simone Gadd, seconded by Robyn Butel, carried*
Assist Treasurer: Sophie McHeyzer - *Moved by Kate Rogers, seconded by Madonna Kucharski, carried*
Secretary: Kylie Potter - *Moved by Kate Rogers, seconded by Kiri Henry, carried*

General Committee: Simone Gadd (Public Officer), Meredith Russell, Peta Fahy, Virginia Freeman, Kiri Henry, and Robyn Butel.

Nomination to retain the services of Dickfos, Dunn & Adam as continuing auditors - **8 votes for approved.**

Members holding the positions of President, Treasurer and Secretary and are to be included as authorized signatories for cheque payments with the financial institution (St George Bank), in accordance with clause 37(5) of the Constitution 2011. Kate Rogers (President), Madonna Kucharski (Treasurer), remain as signatories and Kylie Potter (Secretary) is to be added as a signatory. Kiri Henry (outgoing Secretary) and Matt Kane (outgoing Assistant Treasurer) are to be removed as signatories.

All nominations for Office bearers and Committee were unopposed and declared accepted. Kitty thanked the Committee and welcomed the new Secretary and new Assistant Treasurer.

**The Annual General Meeting closed at 6:35pm**